**DV Choir Booster Meeting Minutes**

Mar 3, 2022

1. **Call to Order**
	1. The virtual meeting of DV Choir Booster was called to order at 5:11 PM on Mar 3, 2022.
		1. Present: Officers (Monica Gellman, President; Jason Gellman, Treasurer; Debbie Fogel, Secretary), Meg Palermo, other attendees see below. A short introduction of attendees was done to introduce new attendees.
2. **Approval of Prior Meeting Minutes**
	1. Minutes from prior meeting were distributed in email by Debbie. *Motion by Chylon to approve, second by Jason with unanimous approval.*
3. **Old Business:**
	1. See below for discussion by topic.
4. **New Business**
	1. **Treasurer Report/Financial Review**:
		1. Financials: Distributed via email by Jason ahead of the meeting. CA Trip deposits discussed and remaining payments due to bookstore.
		2. No significant revenue in the month without events, but March 1 choir concert estimated to provide some revenue from merchandise sales that went well – especially flowers. Consider increasing number of flowers for Pops concert.
		3. Budget for 22-23: Jason shared initial planning including estimated fees, acap trip removal as only pass through, fundraising, sponsorship, inflation impact on expenses, and uniforms cleaning and replacement for lost items. Work in progress with the first draft planned for discussion at April meeting to approve prior to the end of school year. General feedback on student dues was the current rate of $100 seems right. Consideration of fees for next year may depend on school/district fees charged at the bookstore. Request for input on draft budget ahead of meetings.
		4. Jason requested to be informed of student fund raising activities to be aware.
		5. *Motion by Heather to approve financials. Second by Monica with unanimous approval.*
	2. **Director Report**:
		1. CA Trip – remaining amounts due for trip was provided to each student. Planning done. Breakfast for trip previously discussed and budgeted confirmed. Chylon suggested that snacks remaining in classroom for concerts may be nearing expiration and would be OK to use for day trips or as needed.
		2. Next Concert -- Meg shared that for Pops concert practices are from May 2-5 with concert on the May 5. Discussion about volunteers’ tickets provided by student fund and reserved seating as a thank you strictly for individuals who are volunteering.
		3. Year-end Banquet: Short discussion about waiving seniors’ fees. Planning to be discussed at next meeting. Suggestion for students to provide play-list for music. Zoey to follow up with student Choir Council.
		4. Expenses: Meg share she is working on musicians and other costs such as mic cord that may be required for this year or next year. She will share that at April meeting.
		5. Chaperones: Meg requested to get/keep running list of parents who are cleared at the district. Suggestion to start that messaging at ice cream social next school year.
	3. **Student report:** Zoey shared that planning for banquet is under way and topics for next council meeting.
	4. **Planning for Next School Year:**
		1. Exec board positions: For two positions open with graduating seniors Heather volunteered for VP role and Lonna volunteered for Secretary -- if so voted
5. **Action Items Recap**
	1. Look into Remind App for fundraisers (tbd)
	2. Budget for next year before end of school year (Jason)
	3. Review of draft budget proposals and feedback to Jason ahead of next meeting (All)
	4. Itemize expenses needed for musicians, equipment, other (Meg)
	5. Get list of parents who are district approved and keep updated (Meg)
	6. Use snacks in room for trips or other (Meg)
	7. Share Secretary role stuff with Lonna (Debbie)
6. **Future Meetings:**
	1. Next meeting: **Apr 6 at 7PM** (Virtual)
	2. Meetings first Wed of calendar month, by google meets – time depending on day.
	3. Include in Agenda of Next Meeting (other than standing items):
		1. Logo suggested by Heather at Feb meeting
		2. Concert Planning
		3. Banquet Planning
		4. Budget and Meg’s expense needs
		5. Voting of exec board for next school year

**Other coming Events for this school year** *(note calendar link at DVchoir.com to add to calendar):*

1. **CA Disney Trip: March 25-27**
2. **Pops Concert Practices: May 2-5**
3. **Pops Concert: May 5**
4. **End of Year banquet: May 6**
5. **Adjournment:** With no other business or objections,meeting was adjourned by Monica around 6:11PM.

**Also in attendance:**

Lonna Henderson

Chylon Brigham

Zoey Monnissen (Student Choir Rep)

Minutes Submitted By: Debbie Fogel

**References:**

Refer to Thunderboard website: <https://dvhsthunderboard.com/> for governance documents and <https://www.dvchoir.com/> for choir booster information. For choir booster site donations: <https://desert-vista-high-school-choir-booster-club.square.site/>. For ways to donate including tax credit forms and payment: https://www.tempeunion.org/domain/72 . For Zelle payment info to Choir booster account use email address: dvchoirtreasurer@gmail.com (the payee will read Desert Vista High School Thunder Board)