**DV Choir Booster Meeting Minutes**

Jan 12, 2022

1. **Call to Order**
	1. The virtual meeting of DV Choir Booster was called to order at 7:07PM on Jan 12, 2022.
		1. Present: Officers (Monica Gellman, President; Chylon Brigham, VP; Jason Gellman, Treasurer; Debbie Fogel, Secretary), Meg Palermo, and Heather McClain), other attendees see below.
2. **Approval of Prior Meeting Minutes**
	1. Minutes from prior meeting were distributed in email by Debbie. *Motion by Heather to approve, second by Jason with unanimous approval.*
3. **Old Business:**
	1. None
4. **New Business**
	1. **Treasurer Report/Financial Review**:
		1. Financials were distributed via email by Jason ahead of the meeting. Results from the Winter concert were good. Waiting on two payments for restaurant nights done.
		2. CA Disney Trip deposits received so far of $9525. Coordination with bookstore and Thunderboard for payments to travel company. Detailed and exact costs needed for approval and expected on Jan 26th. As a result of timing, second payment of $150 to be paid to boosters (similar to first payment). Monica to set up link in Square for payment #2. Any funds received by boosters to date to be paid by Jason to the bookstore with certain specifications about purpose. Then bookstore will pay travel company (World Strides) as required once approved by Thunderboard. Third payment of $200 to be paid to booster for consistency. Using the tax credit was encouraged. Jason to track receipts and payments.
		3. JazzMad Trip Room reservations for travel: District required to book hotels with approved vendors. Confirmed that reservations made by Jason to be cancelled now.
		4. Vox sweatpants: Jason mentioned a duplicate invoice was sent and payment had been made for $335 in Nov. Meg to follow up with supplier to clarify.
		5. *Motion by Chylon to approve financials. Second by Rose with unanimous approval.*
	2. **Director Report**:
		1. CA Disney trip: Trip planning in progress. Trip insurance done. Still in need of one male chaperone volunteers – Meg to send email to parents.
		2. Regionals (Jan 21-22): Need volunteers at DV. Band and orchestra doing food. Signup Genius went out already with some volunteers. Need support here. Meg to send out another email and Monica to follow up next Tues Jan 18 if volunteers still needed.
		3. Next concert: March 1 - deferred planning discussion to Feb Meeting. Would like to promote 50/50 to generate more fund raising.
	3. **Student report:**
		1. Zoey reported that Council was working on supporting talent show and other activities and asked for any support needed to Boosters.
		2. Planning for a capstone project for practicing regional performance in process. Date and details of that pending.
		3. Students working on a promising chocolate sale fundraiser pending admin approval.
		4. Reps and volunteers for regionals offered to support; Zoey to ask Maya to do a student sign up genius.
	4. **Fundraising:**
		1. No restaurant nights done in Dec with the holidays. Monica to reach out to Kim Hicks for planning on those in second semester.
		2. Tax credit was mentioned again with comment that payment this year can be counted for ‘21 taxes.
	5. **Thunderboard Update:** No attendance at last meeting.
	6. **Banquet:** Event is around the corner. Tentative date of March 13 secured last year. Monica to follow up and confirm with Andrea C. and if date not possible inform Meg.
	7. **Planning for Next School Year:**
		1. Not to soon to start recruiting for exec board positions. Two positions open with graduating seniors. Monica suggested adding a role for volunteer recruitment for events such as setting up sign up genius. Also include Thunderboard rep.
		2. Jason mentioned that he would work on next year’s budget in March for approval ahead of next school year.
5. **Action Items Recap**
	1. Look into Remind App for fundraisers (tbd)
	2. Set up link in Square for Disney trip payment #2 (Monica)
	3. Track deposits for Disney trip and make two more payments to bookstore (Jason)
	4. Cancel JazMad hotel reservation (Jason)
	5. Follow up on duplicate sweatpants invoice (Meg)
	6. Send email to request chaperones for Disney trip - One more male needed (Meg)
	7. Send another note for regionals volunteers (Meg)
	8. Follow up on Dec 18 if not enough regionals volunteers (Monica)
	9. Reach out to Kim for fundraising plans (Monica)
	10. Verify Foothills available for banquet on May 13 (Monica)
6. **Future Meetings:**
	1. Next meeting: **Feb 2 at 5PM** (Virtual)
	2. Future meetings first Wed of calendar month, by google meets at 5PM
	3. Include in Agenda of Next Meeting (other than standing items):
		1. CA Trip, March 1 concert, banquet planning, Board recruitment for next year

**Other coming Events for this school year** *(note calendar link at DVchoir.com to add to calendar):*

1. **Regional auditions at DV January 21-22**
2. **Feb 10-12 Jazz/Mad Trip**
3. **Third Choir Concert: March 1**
4. **CA Disney Trip: March 25-27**
5. **Pops Concert: (May 2-5 tbd)**
6. **End of Year banquet: Tentative for May 13, 2022. (Pending)**
7. **Adjournment:** With no other business or objections,meeting was adjourned by Monica around 8PM after motion form Chylon and second by Heather.

**Also in attendance:**

Rose Andaya, Zoey Monnissen (Student Report)

Minutes Submitted By: Debbie Fogel

**References:**

Refer to Thunderboard website: <https://dvhsthunderboard.com/> for governance documents and <https://www.dvchoir.com/> for choir booster information. For choir booster site donations: <https://desert-vista-high-school-choir-booster-club.square.site/>. For ways to donate including tax credit forms and payment: https://www.tempeunion.org/domain/72 . For Zelle payment info to Choir booster account use email address: dvchoirtreasurer@gmail.com (the payee will read Desert Vista High School Thunder Board)