**DV Choir Booster Meeting Minutes**

Feb 2, 2022

1. **Call to Order**
   1. The virtual meeting of DV Choir Booster was called to order at 5:09 PM on Feb 2, 2022.
      1. Present: Officers (Monica Gellman, President; Jason Gellman, Treasurer; Debbie Fogel, Secretary), Meg Palermo, and Heather McClain), other attendees see below.
2. **Approval of Prior Meeting Minutes**
   1. Minutes from prior meeting were distributed in email by Debbie. *Motion by Heather to approve, second by Jason with unanimous approval.*
3. **Old Business:**
   1. None
4. **New Business**
   1. **Treasurer Report/Financial Review**:
      1. Financials: Distributed via email by Jason ahead of the meeting. Other than CA trip payments, not a lot of activity. Still waiting on two payments for restaurant nights done.
      2. CA Disney Trip: First deposit paid by check to bookstore for approx. $12k but check not cashed yet pending approval from Board on Feb 3. Jason to continue tracking and send second payment to bookstore. Third wave of collections to be done directly to bookstore. Refunds only allowed up to 30 days ahead of trip. Funds leftover ($1450) but not collected by prior families (after multiple attempts and no further contact data) to be used for current year trip ($1250 to bookstore) to offset costs including food vouchers and breakfast for bus ($200 paid by boosters). Some cash left at school for payment that Monica will pick up. Upon Monica’s suggestion, Jason agreed to close Square link for payments to booster to ensure third payments go to bookstore.
      3. Vox sweatpants: Meg clarified that second invoice was an error on vendor side. No further communications received by Meg or Jason.
      4. Budget for 22-23: In progress
      5. *Motion by Heather to approve financials. Second by Monica with unanimous approval.*
   2. **Director Report**:
      1. Student Council Chocolate Fundraiser: Meg shared an update on fundraiser progress. Discussion followed regarding use of sales to offset individual fees for CA trip. Boosters’ recommendation was to avoid this approach given challenges with payments made already, equity to students not traveling and team effort. Student council to discuss and decide on Feb 3. Boosters stipulated that students will have to manage tracking of dues to bookstore and/or refunds.
      2. All-State Jazz & Regionals – great events. Talent Show this evening lots of choir students participating.
      3. CA Disney trip: Trip planning progressing including approvals and payments.
      4. JazzMad Trip: Next week to NAU/Flagstaff. Coverage for male chaperone done due to last minute cancellation by one parent.
      5. Next concert: March 1 - Same need for volunteers as prior concert. Monica to send out request in Signup Genius. Planning to use students at this next concert but has piano player planned for Pops concert in May. Will use budgeted funds to cover for those. Meg reminded that the students will be sitting in front rows marked off. With raffle not yielding funds for effort, agreed to sell flowers, any items Monica has from Kim in closet, remaining t-shirts. Programs to be electronic but planning to print for Pops concert.
   3. **Student report:** N/A at meeting.Zoey spoke with Monica ahead of meeting and offered any support. Fundraiser updated provided by Meg already in Director report.
   4. **Fundraising:**
      1. Monica to reach out to Kim Hicks for planning on those in second semester.
   5. **Thunderboard Update:** N/A
   6. **Banquet:** Foothills secured last year for May 6. Need volunteers to plan and make event great. Monica to ask for volunteers in communications.
   7. **Planning for Next School Year:**
      1. Exec board positions: For two positions open with graduating seniors Heather volunteered for VP role if so voted. Monica to make announcement at next concerts to ask for volunteers. A few ideas were noted.
      2. Heather suggested that a new logo/graphic would be great for t-shirts and other item for fundraising. Ideas for cost effective approach noted. Tabled discussion until next meeting.
5. **Action Items Recap**
   1. Look into Remind App for fundraisers (tbd)
   2. Remove link in Square for Disney trip (Jason)
   3. Track deposits for Disney trip and make one more payment to bookstore (Jason)
   4. Pick up trip cash payments and deposit (Monica)
   5. Reach out to Kim for fundraising plans (Monica)
   6. Budget for next year before end of school year (Jason)
   7. Send out SignUp Genius for March 1 Concert (Monica)
6. **Future Meetings:**
   1. Next meeting: **Mar 2 at 7PM** (Virtual)
   2. Future meetings first Wed of calendar month, by google meets at 5PM
   3. Include in Agenda of Next Meeting (other than standing items):
      1. CA Trip, Pops Concert & Banquet planning
      2. Board recruitment for next year

**Other coming Events for this school year** *(note calendar link at DVchoir.com to add to calendar):*

1. **Feb 10-12 Jazz/Mad Trip**
2. **Third Choir Concert: March 1**
3. **CA Disney Trip: March 25-27**
4. **Pops Concert: (May 2-5 tbd)**
5. **End of Year banquet: May 6**
6. **Adjournment:** With no other business or objections,meeting was adjourned by Monica around 6:15PM after motion from Jason and second by Heather.

**Also in attendance:**

N/A

Minutes Submitted By: Debbie Fogel

**References:**

Refer to Thunderboard website: <https://dvhsthunderboard.com/> for governance documents and <https://www.dvchoir.com/> for choir booster information. For choir booster site donations: <https://desert-vista-high-school-choir-booster-club.square.site/>. For ways to donate including tax credit forms and payment: https://www.tempeunion.org/domain/72 . For Zelle payment info to Choir booster account use email address: [dvchoirtreasurer@gmail.com](mailto:dvchoirtreasurer@gmail.com) (the payee will read Desert Vista High School Thunder Board)