**DV Choir Booster Meeting Minutes**

Oct 20, 2021

1. **Call to Order**
	1. The virtual meeting of DV Choir Booster was called to order at 5:04 PM on oct 20, 2021.
		1. Present: Officers (Monica Gellman, President; Chylon Brigham, VP; Jason Gellman, Treasurer; Debbie Fogel, Secretary), Meg Palermo, and Heather McClain
2. **Approval of Prior Meeting Minutes**
	1. Minutes from prior meeting were distributed in email by Debbie. *Motion to approve minutes by Jason, second by Heather, with unanimous approval.*
3. **Old Business:**
	1. **none**
4. **New Business**
	1. **Treasurer Report/Financial Review**:
		1. Jason provided the financials by email ahead of the meeting for review. Focus on fund raising and revenue for the year to achieve budget was noted.
		2. *Motion to approve financial report by Debbie, second by Jason, and unanimously approved.*
	2. **Director Report**:
		1. First Concert Recap: Pleased about performance and stage production. Students were a great help. Large audience and performance timing on target. Guide for booster sales and other created by Heather to use in future. Raffle process app set up to be used in future.
		2. Winter Chorus: will need planning for concert to include tree décor from orchestra, poinsettia flowers to decorate and sell (need to source early).
		3. Festival: Recent attendance with excellent marks for both Acap and Vox with superior distinction. Great job to Meg and choirs. Chaperones were recognized for support.
		4. Regionals/All-state: Different approach this year requiring extra time for Meg with students for recording.
		5. Chaperones: Need chaperones for future field trips. Process with district and dps fingerprinting taking longer vs. prior years. Request to use volunteer list from ice cream social. Need both men and women chaperones.
			1. Next field trip needs are 10/27 from approx. 8:25 to 1:15. Needed now more for choir 1-2 and 3-4 up to 75 students. Ideas for two extra people provided by Monica. Meg to reach out and ask.
			2. Future trips:
				1. Jazz/Mad Feb 10-12
				2. Disneyland (tbd in March)
				3. State Festival (tbd)
		6. Vox Sweatpants order: Funds for Vox sweatpants order discussed related to number of orders, funds collected, potential shortage for cents. Meg or Cassidy to get updated quote from Trophy shop. Checking receipts vs quote to determine any deficit. To be discussed next meeting. Request noted to include Jason up front for any funds flowing through booster account.
	3. **Fundraising:**
		1. Chipotle on 10/26 – next week need to communicate! Meg to put through Daily Bolt request and ParentVue. Monica to send email to list-serve. Leverage FB page (Zoey to ask Rheana to post). Meg to use remind app ahead of event. Zoey to ask each council class rep to set expectation for students to post on social media (Instagram likely) and include code for pre-ordering.
		2. Action taken to explore Remind for fundraising.
		3. Mod Pizza 11/16
	4. **Student Report:** Debbie shared notes from Zoey provided ahead of the meeting. Students excited for winter concert and asked if any help on fund raising needed (actions noted above).
	5. **Thunderboard Update:** Monica attended recent meeting and asked about prior action item on property and insurance coverage. TJ Snyder explained process that choir booster can’t own property and should donate to school. Items will be tagged and can be designated for specific purpose.
	6. **Future meeting date planning**: Nov 3 even though two weeks out kept for winter concert planning and given school musical the following week.

**References:**

Refer to Thunderboard website: <https://dvhsthunderboard.com/> for governance documents and <https://www.dvchoir.com/> for choir booster information. For choir booster site donations: <https://desert-vista-high-school-choir-booster-club.square.site/>. For ways to donate including tax credit forms and payment: https://www.tempeunion.org/domain/72 . For Zelle payment info to Choir booster account use email address: dvchoirtreasurer@gmail.com (the payee will read Desert Vista High School Thunder Board)

1. **Action Items Recap**
	1. Request for chaperone volunteers using ice cream social volunteer list (Meg/Monica)
	2. Get dates for future trips (Meg)
	3. Get new quote for sweatpants (Meg), check receipts (Jason)
	4. Advertise Chipotle event: Daily Bolt (Meg), Parent Vue (Meg), Email (Monica), Remind (Meg), students (Zoey to class reps to students)
	5. Look into Remind App for fundraisers (tbd)
2. **Future Meetings:**
	1. Next meeting: **Nov 3 at 7PM** (Virtual)
	2. Future meetings first Wed of calendar month, by google meets at 5PM
	3. Include in Agenda of Next Meeting (other than standing items):
		1. Winter concert planning include poinsettia flowers
		2. Any deficit from Vox sweatpants order

**Other coming Events for this school year** *(note calendar link at DVchoir.com to add to calendar):*

1. **Chipotle fundraiser: Oct 26**
2. **Mod Fundraiser: Nov 16**
3. **Orchestra concert (Vox and Acap perform) Dec 7**
4. **Second Choir Concert: Dec 9**
5. **Regional auditions at DV January 21-22**
6. **Feb 10-12 Jazz/Mad Trip**
7. **Third Choir Concert: March 1**
8. **Pops Concert: (May 2-5 tbd)**
9. **End of Year banquet: Tentative for May 13, 2022.** Monica to check on availability with Foothills Club given specific date required.
10. **Adjournment:** With no other business or objections,meeting was adjourned by Monica around 6PM

**Also in attendance:**

N/A

Minutes Submitted By: Debbie Fogel