**DV Choir Booster Meeting Minutes**

Feb 10, 2021

1. **Call to Order**
	1. The meeting of DV Choir Booster was called to order at 7:00 PM on Feb 10, 2021 virtually.
		1. Present: Officers (James Martin,Co-pres; Monica Gellman, Co-pres; Jason Gellman, Treasurer; Debbie Fogel, Secretary), Meg Palermo, Other members --see below.
2. **Approval of Prior Meeting Minutes**
	1. After a short review, minutes from prior meeting on Jan 6 approved - *motion to approve by Jason second by Kim. Unanimously approved.*
3. **Old Business:**
	1. See updates below on donations, uniform collection, and poster/t-shirt distribution.
4. **New Business**
	1. Treasurer Report/Financial Review:
		1. Materials were provided for discussion at the meeting including updated bank balances, balance sheet, and income / expenses since the last update.
		2. New account at Chase completed since last meeting. Square updated and Zelle available now.
		3. Not many donations since last meeting. Chipotle check not received yet. Monica reported not in mailbox at school. She will follow up with Thunderboard. Kim will follow up with Chipotle to see if cashed.
		4. Discussion about pending items (council account funds (will cover shoe storage fees of $300 (total for Jan and Feb), trip refunds (hold until year end), Thunderboard dues check not cashed).
	2. Director Report:
		1. Air purifier: Follow up discussion of air purifier for classroom for return to in person. Estimated cost for one unit approx. $160 (200 less current coupon of 40) plus tax and shipping. One unit good for 540 Sq. Ft. Suggestion to buy two for size of classroom. *Motion to approve expense for air purifier of up to $500 done by James, second by Jason, unanimous approval.*
		2. Recruitment efforts at feeder schools discussed in prior meeting completed. Challenging circumstances with Kyrene schools offering the arts only as after school electives.
		3. Return to classroom expected March 15.
		4. Planning concert the second week of May. Dates tbd (somewhere between 5/11-14). Theater program may help with set design or suppliers with lights. Plan to use donated items still valid and remaining t-shirts (Kim and Heather have items) for sale or giveaway.
		5. In person choir practice after school successful week one but limited interest in week two. Thinking about how to engage students or plan for March 15.
		6. Uniform return: discussion of returned uniform not cleaned and other ones still not returned. Heather and Meg to coordinate and follow up.
		7. Budget details: still working through details with dynamic environment. Follow up at next meeting.
	3. Recognizing Seniors/Banquet: Discussion about activity or event for students. Preference for all student year-end banquet early May ahead of concert. Need parent support for banquet organizing. Monica sent out email to ask for volunteers. Likely picnic at park or other outdoor venue for safety. Kim to call Vista Canyon Park (near school, 602 262 6111) to see if possible and set a date. Idea suggested to make sure banquet attendees have provided the $50 donation.
	4. Choir Student Council update (provided by Meg): Sees Candy sale earned $230. Shoe sale was successful, but company with contract has not picked up shoes as per timing in contract of within 45 days. Incurred storage fees of approx $150 per month for January and February and might also for March. Not getting support from company so Meg/Monica going to escalate. Heather looking for alternative similar charitable org. Storage fees expected to claim back from company with funds for shoes.
	5. Fundraising:
		1. Panda event produced approx. $202 in commission. Based on activity, seemed low. Kim going to follow up to see if all purchases were included.
		2. Mod Pizza next event on Thursday Feb 18. Monica/Meg to do communications.
		3. Kim working on events for March and April.
		4. Chipotle check not received. Might be with Thunderboard. Kim going to check with Chipotle if check cashed or ask for replacement.
	6. Thunderboard meeting report: Reminder to work on budgets for next year. Minutes distributed by Monica.
	7. Budget Planning for 2021-22: Given uncertainty right now, agreement to postpone discussion and preparation until early April -- after return to in person school and event possibilities clearer.

**References:**

Refer to Thunderboard website: <https://dvhsthunderboard.com/> for governance documents and <https://www.dvchoir.com/> for choir booster information. For choir booster site donations: https://desert-vista-high-school-choir-booster-club.square.site/

1. **Action Items Recap**
	1. Follow up on getting company to pick up shoes for fundraiser (Meg/Monica)
	2. Purchase air purifiers for classroom (Meg)
	3. Check on Panda commission and set up March/April events (Kim)
	4. Track down Chipotle check (Monica with TB; Kim with Chipotle)
	5. Communicate Mod Pizza fundraiser; highlight email rsvp req. (Meg/Monica)
	6. Coordinate on uniform return (Meg/Heather)
	7. Select date for May **concert** after hearing back from school (Meg)
	8. Select date and location for year-end **banquet** (All); Check on park availability early may (Heather)
2. **Future Meeting Dates:**
	1. Mar 3 at 7PM
	2. Following months: First Wed of month at 7PM
	3. Include in Agenda of Next Meeting (other than standing items):
		1. Year-end celebration/banquet/date & time, volunteers
		2. Year end Concert
		3. Past-Due uniform collection progress
		4. Shoe fundraiser – discussion with company on pickup, costs, and backup plan
		5. Update on Panda commission, Chipotle check, Mod results, and new events

**Other coming Events:**

1. Mod Pizza Fundraiser –Feb 18 from 10:00 am to 10:30 pm
2. March and April food fundraiser – tbd
3. May Concert – tbd (somewhere between May 11-14)
4. Year-end celebration – tbd (somewhere between May 6-8)
5. **Adjournment:** Meeting was adjourned by James around 8:15 PM *(motion to adjourn from Jason, Kim second,, no one opposed)*

**Also in attendance:**

Kim Hicks (Fund raising Chair)

Heather McClain (Uniform Chair)

Minutes Submitted By: Debbie Fogel