**DV Choir Booster Meeting Minutes**

Aug 4, 2021

1. **Call to Order**
   1. The virtual meeting of DV Choir Booster was called to order at 7 PM on Aug 4, 2021.
      1. Present: Officers (Monica Gellman, President; Chylon Brigham, VP; Jason Gellman, Treasurer; Debbie Fogel, Secretary), Heather McClain and Meg Palermo.
2. **Approval of Prior Meeting Minutes**
   1. Minutes from prior year accepted by prior year officers and posted on website. Unanimous approval by email of ad-hoc meeting during summer for updates of bank account authorization to add Thunderboard officer as required and current year officers.
3. **Old Business:**
   1. **Update of Bank Accounts:** Chylon to go to bank to add signature. Everything has been set up and prepared by Jason.
4. **New Business**
   1. Treasurer Report/Financial Review:
      1. Jason provided the final income and expenses from last year and current balances. A few payments received over summer. Waiting on check for one restaurant fund raiser from last year. Current cash balance OK but income will be needed to cover current year costs.
      2. Jason reviewed budget proposal provided earlier by email. All items estimated and detailed based on prior years. Detailed discussion followed of proposed dues vs other charges at bookstore and transparency of all fees/dues and ways to pay.
         1. Find out if bookstore is planning to charge any class or activity fees ($50 and $30 charged pre-pandemic (Monica)
         2. For club dues discussion about how much in current year needed to cover costs normally covered by Booster with minimum break even for year. Estimated to $100 per approx.. 130 students all choirs. Budget to be adjusted for that and ongoing basis at future meetings for specific spend. *Following discussion motion to approve budget with noted changes for dues: by Debbie, Second by Jason, and unanimously approved.*
         3. Agreed to provide a list to parents of types of expenses and activities covered by boosters and other funds (student, tax credit). Agreed that payment is mandatory either by payment, tax credit, or volunteering to cover dues to be paid either at parent meeting/ice cream social or at uniform fitting and distribution.
   2. Director Report:
      1. Ice Cream Social: Planned for next Tues Aug 10 at 6:30 PM in cafeteria for students and parent meeting in classroom to have slideshow. Meg to send out notice on Parent Vue.
         1. Evening priority to educate new and returning parents and students. Working on communication document. Debbie provided prior years communications. Include photos/videos of club activities.
         2. Make sure to get updated emails, volunteers (especially for chaperones, uniform seamstress, and other). Use google form for volunteer sign ups
         3. Chylon volunteered to pick up ice cream treats (approx. 100). Coolers in classroom to use.
         4. Use QR code for information and communications.

**References:**

Refer to Thunderboard website: <https://dvhsthunderboard.com/> for governance documents and <https://www.dvchoir.com/> for choir booster information. For choir booster site donations: <https://desert-vista-high-school-choir-booster-club.square.site/>. For ways to donate including tax credit forms and payment: https://www.tempeunion.org/domain/72

1. **Action Items Recap**
   1. Go to bank to add signatory (Chylon)
   2. Update budget for dues as discussed (Jason sent draft 8/5/21 by email)
   3. Check on fees from school/district through bookstore (Monica)
   4. Send out note on Ice Cream Social on Parent Vue (Meg)
   5. Prepare communications for Ice Cream Social including dues, emails, volunteers, and activities for year (Meg)
   6. Bring payment device, or Zelle info, or accept checks at Ice Cream Social (Jason)
   7. Set up google meets for booster meetings (Monica)
2. **Future Meetings:**
   1. Next meeting: Sept 8 5PM (Virtual)
   2. Future meetings first Wed of calendar month, by google meets at 5PM
   3. Include in Agenda of Next Meeting (other than standing items):
      1. Volunteer update from Ice Cream Social
      2. Uniform fitting planning
      3. First concert
      4. Fund raising

**Other coming Events for this school year** *(note calendar link at DVchoir.com to add to calendar):*

1. **Parent meeting / Ice Cream Social: Tues. Aug 10. At 6:30 PM** *(Boosters meet at 6)*
2. **Curriculum Night Aug 16.**
3. **Acap retreat to Prescott Aug 20-21, 2022**
4. **Uniform Fitting: Thurs Aug 26 and Sat Aug 28**
5. **First Choir concert: Sept 28**
6. **Fall choral festival at Mtn. Pt. H.S. (Vox or Acap)**
7. **Orchestra concert (Vox and Acap perform) Dec 7**
8. **Second Choir Concert: Dec 9**
9. **Next Year’s banquet: Tentative for May 13, 2022.** Monica to check on availability with Foothills Club given specific date required.
10. **Adjournment:** With no other business or objections,meeting was adjourned by Monica around 8:32 PM

**Also in attendance:**

N/A

Minutes Submitted By: Debbie Fogel