**DV Choir Booster Meeting Minutes**

Aug 5, 2020

1. **Call to Order**
	1. The meeting of DV Choir Booster was called to order at 5:30 PM on Aug 5, 2020 virtually
		1. Present: Officers from 2019-2020 school year (Nathan McDaniel, Lisa Van Lare, Kim Hicks, Debbie Fogel), Meg Palermo, Other members (See below)
2. **Approval of Prior Meeting Minutes**
	1. No minutes from prior meeting (all minutes previously approved)
3. **Old Business: None (First meeting of 2020-2021 School Year)**
4. **New Business**
	1. Director Update: Meg provided an update of the first week of school and managing remote learning and potential for virtual performances. Meg recognized and thanked the outgoing officers, Nathan and Lisa.
	2. Treasurer Report/Financial Review:
		1. Lisa provided an update of fund balance of $30k with some trip refunds still in process. Surplus balance resulting from cancellation of activities in the Spring.
		2. Handoff of records and signature authority to be completed after election of new officers. Lisa will coordinate meeting at the bank.
	3. For the purpose of Executive Board nominations and other volunteer roles, introductions were made by attendees who had previously expressed interest. Following the introductions and confirmation of willingness to volunteer, the following positions were elected unanimously:
		1. Co-Presidents - James Martin and Monica Gellman
		2. Vice President - Sooz Rudolph
		3. Treasurer - Jason Gellman
		4. Secretary - Debbie Fogel
	4. Volunteers for other positions of support:
		1. Fundraising – Kim Hicks
		2. Uniform coordinators – Amy Jamieson and Heather McClain
	5. Meeting Planning: Preferences for day and time of meetings were discussed; It was agreed that:
		1. Next meeting will be Wed., Sept 2 at 7 PM and expected to last no more than 1.5 hours.
		2. Monthly meetings will be the first Wed of each month beginning at 7PM.
	6. Other: Refer to Thunderboard website: <https://dvhsthunderboard.com/> for governance documents and <https://www.dvchoir.com/> for choir booster information.
5. **Action Items Recap**
	1. Send Google invite for Sept 2 virtual meeting; include email to parents (James or Monica)
	2. Provide last set of parent email addresses to James and Monica (Nathan)
	3. Coordinate bank visit to update account signatories to Jason and Sooz (Lisa)
	4. Provide Treasurer records to Jason (Lisa)
	5. Check out goodwill fundraising opportunity and creative ideas for digital fundraising (Kim)
	6. Update officers elected on Thunderboard website (Debbie)
	7. Provide financial report to Bella Lies for posting (Lisa or Jason)
	8. Provide minutes to Bella Lies for posting (Debbie)
6. **Future Meeting Dates:**
	1. Sept 2, 2020 7PM
	2. Oct and forward: First Wed of month at 7PM
	3. Include in Agenda of Next Meeting:
		1. Treasurer update
		2. Tshirts for students (if still requested)
		3. Thunderboard meeting attendance/Representative position
		4. Ice cream social – virtual replacement?

**Other coming Events:**

1. TBD
2. **Adjournment:** Meeting was adjourned around 6:30 PM by motion from Meg and unanimously approved.

**Also in attendance:**

Jason Gellman

Monica Gellman

Amy Jamieson

James Martin

Heather McClain

Minutes Submitted By: Debbie Fogel

Emails shared in the chat box during the meeting:

Monica Gellman: Monica.gellman@me.com

Kim Hicks: [khicks2015@gmail.com](https://meet.google.com/linkredirect?authuser=0&dest=mailto%3Akhicks2015%40gmail.com).

Jason Gellman: Jgellman57@icloud.com or [jgellnan5757@gmail.com](https://meet.google.com/linkredirect?authuser=0&dest=mailto%3Ajgellnan5757%40gmail.com) - Cell # 602 920 4135.

Heather McClain: heathermcclain@gmail.com

Amy Jamieson: amy@arnoldoffice.com