DV CHOIR BOOSTER MEETING – Minutes (via Zoom @ 7pm)

11/16/23

I. CALL TO ORDER (Monica)

1. The meeting was called to order @7:04pm
2. Present: (officers) Monica Gellman, Pres.; Lonna Henderson, Secretary;
3. Introductions and welcoming of other attendees…Dawn Baugh (Katie) - Uniform Distribution, Lisa Hattula (Alyssa) - Fundraising Coordinator, Lisa Thomas (Dani) – Volunteer Coordinator; Jenniffer Jarvis (Josh) - Thunder Board Rep.; Kama White (Klarissa’s mom); Cyndi Flores - Choir Director.

II. MINUTES (Monica)

1. Monica Gellman called for a motion to approve the minutes from the last meeting (October), with a motion by Jenniffer Jarvis, second by Lisa Hattula, and all in favor.

III. FINANCIALS (Monica for Jason)

* 1. Balance is $44,841.70
	2. Monica called for a motion to approve September financials, with a motion by Lonna Henderson, second by Dawn Baugh, and all in favor.

IV. DIRECTOR REPORT/UPDATE (Cyndi)

* 1. After last meeting the actual invoice came in for equipment at $6,206.45, incl sales tax. Monica Gellman sent an email out to Booster explaining request and attached quote for an email vote. Only yes votes but a few questions were brought up…why do we need a new snake? It is compatible with board. The board we have is fairly new, why do we need a new one? We are replacing it because it is only a multichannel board and the new one can do more (mix and balance and use for our concerts). New cable and boom mic stands? They can be used in the concerts and can be set up on a post/ stands and bent, towards the singers, next to risers, making it somewhat invisible. This will benefit all choirs. We are getting both mics…need to mark as “replace” not as new.
	2. Student fund has a balance of $12,285. Tax Credit acct has, $1,191
	3. Altadena students coming tomorrow, Vox girls being excused from 4th and 5th class to rehearse with middle schoolers… Monica ordering pizza to be delivered at 11:45 - 7 pepperoni and 7 cheese. Monica will place order with the cheaper of the 2 quotes (Dominos, Little Caesars). We have bottles of water already in choir room to use.
	4. When the date for the concert was changed, Cyndi didn’t realize the accompanist is busy, so she will be using one Meg used, Mutsumi Mori.
	5. Uniforms…do we have sizes and items of what we need to order? Klarissa said only 2 students replied to her email. She is to get an invoice to Monica so Booster can pay for what we need to order to have in time for Winter concert.
	6. Printed programs for Winter Concert or Digital. Print the bare minimum and try to get more people to use digital programs.

V. THUNDERBOARD REPORT (Monica Gellman for Jenniffer Jarvis)

* 1. TB Meeting dates for 2023-2024 are set: 12/11, 1/22, 2/26, 3/26, 4/22, 5/20
	2. Last meeting was 11/13/23.
	3. Thunder Board is now using Zoom for every other meeting
	4. TB has purchased Chedder Up application for collecting money. A lot of the clubs were struggling to collect money and this does a lot of administrative overhead for you…and each club can use if we want. Extra protection for liabilities. Demo online to >>>>>>>
	5. Athletic Dir. stepped down. TJ Snyder is filling in until someone is hired.

VI. OLD BUSINESS

* 1. Uniforms…are we ordering and will it arrive in time for winter concert. (see above….)
	2. Still need to get gift card for Klarissa and her mom for doing alterations…around $50

Monica - try to find out from Klarissa where they like to go out to eat. (ACTION ITEM)

* 1. Progress on Male (1-2) chaperones for Disney…Jason Gellman is looking into it and Cyndi reached out to Doc and asked if we can have Chris Klein, if Angela’s husband cannot volunteer.
	2. Plan Social/Winter get together/Board social…just Board or make it a booster social? Majority thinks we should open invite to all Boosters. Monica looking into a date and location, to take place instead of Dec meeting. We picked a date, Dec 19th, Tuesday. Monica asked Lisa Thomas to draft up an email and to reserve place.
	3. Still looking for Social committee, Social Media/communications chair, Banquet Chair, Treasurer-elect/training, and Tech coordinator

VII. NEW BUSINESS

* 1. Holiday concert prep (see above in Fundraising); Sell flowers, students sell poinsettias and we collect GC’s for Wreath. Lisa H to make box for tickets. NO 50/50 raffle this concert.
	2. Coffeehouse – Dec 6th (student lead) Lupita’s Capstone @6;30 in amphitheater
	3. Help tomorrow with Middle School visit. No volunteers at this time, Monica to order pizza

VIII. STUDENT REPORT (Natalie)

* 1. Lock In cancelled
	2. NHS hours for Coffeehouse
	3. Fundraising…NBC, Harkins theatre. Kasidy reached out to Activities Director about getting chocolate selling. Need to get fundraisers on The Bolt (send to Monica and she will send into Mrs. Richardson).
	4. Natalie needs photos for website
	5. ACap will not be performing at Orchestra Concert now.
1. COMMITTEES REPORT
	1. Fundraising: (Lisa Hattula)
2. Gift Cards are coming in – we have about $350 so far, shooting for $500.
3. Carly made a Christmas wreath and Lisa will attach gift cards to it and hang it up at the concert. Need to POST on website (Natalie) and emails sent out (Monica).
4. Spring wreath for later
5. Poinsettias, for Winter Concert, we need to order and try to sell in advance (order online). Could we do this as a Student fundraiser? Monica suggested a student to take that on but could be difficult to facilitate at this time
	1. Volunteer: (Lisa Thomas)
6. How many volunteers do we need for concert…(New Business) Ticket takers, programs handlers.
7. UPCOMING DATES
	1. Choir Holiday Social 12/19 @ \_\_\_\_
	2. Coffee house
	3. ACap Nativity Performance – Fri, 12/8/23 (LDS Church) @ 6-8pm
	4. Next Concert - Tues, 12/12/23 @ 6:30pm (Holiday Concert)
	5. Future concert dates – Tues, 3/5/24, Fri, 5/10/24
8. ADJOURNMENT
	1. Monica moved to adjourn, with a motion by Jenniffer Jarvis, second by Lonna Henderson, and all in favor, at 8:14pm.

Minutes submitted by: Lonna Henderson / Secretary