DV CHOIR BOOSTER MEETING – Minutes (via Zoom)

2/09/23

I. CALL TO ORDER (Monica)

1. The virtual meeting was called to order @ 7:04pm

2. Present: (officers) Monica Gellman, Pres.; Jason Gellman, Treasurer; Lonna Henderson, Secretary; Meg Palermo, Director; Carly Klessens, Co-Volunteer Coordinator; Jennifer Jarvis, TB Rep.

3. Welcoming of members (small group, no intro’s needed)

II. MINUTES (Monica)

1. Monica Gellman moved to approve the minutes from the last meeting, with a second by Jason Gellman, a third by Lonna and all in favor.

III. FINANCIALS (Jason)

* 1. Only expenses entered were for the Poinsettias and Sheet Music.
	2. Small Deposit was made
	3. Cancelled Quickbooks (saving a few bucks a month). Will reinstate at a later date for new Treasurer.
	4. Monica moved to approve financials, with a second by Carly, third by Jason and all in favor.

IV. DIRECTOR REPORT/UPDATE (Meg)

* 1. NY Trip final payment from students are due on the 15th and then due to company on the 23rd. Some kids still need to make payments. Monica offered to help make calls to remind families that are still outstanding. Assistance from Boosters still needed and Meg asking us to talk about what we can help with scholarships. No specific ask from Meg in terms of amount. Need for additional funding could range in $6,700 to $8,700 based on (1) number of students needing assistance; (2) chaperone expenses to be paid out of fundraising (~$4,708) that needs to come out of fundraising. Final payment due as of February 15, 2023. Total of 38 students, 5 chaperones. Updated numbers from Meg, later in meeting (scholarship and how much we are short, $7,250. About 6000-6700 of that is scholarship need). 7250+4708=11,958. Scholarships in the past have been in the hundreds, not the thousands. Jason proposed to HOLD THE ITEM but potentially make motion to increase scholarship funding in the budget to ‘X amount of dollars’ in scholarship, with operating margins updated. Monica wants to talk to Heather also, to get her input. Additional discussion with no formal motion made at this time.
	2. Choir 4 will be singing next week at TUHSD and Meg is hoping to get assistance from District for NY trip. (ACTION ITEM – MEG)
	3. Regionals went great. NAU this weekend.

V. THUNDERBOARD REPORT (Jenniffer Jarvis)

* 1. Reminder – Please fil out fundraising request form (it is on the website). Note: Not always updating to the Booster site calendar.
	2. Treasurer is filling out 1099s for clubs. They need to know if the club paid $600 or more in 2022 to a private contractor like small business sole proprietor. If so, then info needs to be provided (the contractors W9, their name, employee ID number, address, and amount paid). \*They must mail by 1/27/23 by IRS rules.
	3. Next month there will be new bylaw proposals during the meeting (changes) – they may send it out ahead of time with the meeting agenda so we can bring questions and we will vote on it at the meeting.
	4. May want to look into Blast Athletics (Contact Sam Williams). You make a page and run a fundraiser (82%) and/or can use their club store front (20%). Takes about 30 min to set up (need contacts from members and pictures for page and club information maybe a small video from students and director). Your club keeps 82% of what you earn. Give a logo/colors and they do ock-up of art for you to use and sell on their merchandise. Merch is mailed directly to the purchaser (no minimum). You make 20% on those purchases. Gives you the opportunity to have a spirit store.
	5. Next meetings for TB: 2/28, 3/27, 4/24

VI. OLD BUSINESS

* 1. NY trip financial/scholarship aid (see above, IV, 1)

VII. NEW BUSINESS

* 1. Will need to reschedule Parking Lot Sale…Use $$ towards POPS (rather than NY trip).
	2. For next concert…Sell Roses, Concessions, Random Tshirts, 50/50 and set up tables in Lobby now. Lonna & Norm – snacks (need just 1 volunteer to help at snack table). (ACTION ITEM – CARLY)
	3. Recruitment for next year – Treasurer (in training)\*, VP, Volunteer Coordinator, Fundraiser Coord. (see below, X, 1), Social Committee, Uniforms, Banquet Committee and Communications/Social Media. \*Jason would like someone to work aside him so they can take over the following year (24-25). Invite incoming Freshman parents (email to Choir teachers at the Middle Schools with our next meeting and/or Social night). (ACTION ITEM – MONICA)
	4. Parent Social, 6:30 at Pita Jungle on 2/23. Minimum, $150 to reserve back room. Hoping to get about 15 people. So far just mostly just the board has RSVP’d. Asked Meg to mention in an email. (ACTION ITEM – MEG) Monica going to try to do an ice breaker or game of some sort. (ACTION ITEM – MONICA)

VIII. STUDENT REPORT (Monica, per Abby Gellman)

* 1. Nothing to report
1. VOLUNTEER REPORT (Carly)
	1. Nothing to report
2. FUNDRAISING
	1. Need Fundraiser Coordinator: Carly has talked to a grandmother of a student (Alyssa), that is interested but not sure if she is interested in jumping in for this year or starting up new for next year? Wants to talk to Monica at Social. Carly to get evite or info over to her. (ACTION ITEM – CARLY)
	2. We can try selling ads or shout outs in Choir program? Monica reached out to Amy Ash (TTC) to see how they have done this for theatre. (ACTION ITEM – MONICA)
	3. Baskets: we have some items that we can try to raffle off. Lonna offered to add some items from Norm’s company (free swag we have here at the house). (ACTION ITEM – LONNA)
	4. Meg suggested a Silent Auction also and she can advertise ahead of time. (ACTION ITEM – MEG)
3. UPCOMING DATES
	1. Parent Social, Thursday, 2/23/23 @6:30pm (Pita Jungle).
	2. Next Concert, Wednesday, 3/8/23 @6:30pm.
	3. Next meeting, Thursday, 3/9/23 @7pm, via Zoom (same ID & PW going forward).
	4. POPS Concert, Friday, 5/12/23 @6:30 (70’s theme).
4. ADJOURNMENT
	1. Monica moved to adjourn, with a second by Carly, third by Jenniffer and all in favor, at 9:13pm

Minutes submitted by: Lonna Henderson / Secretary